

**AGENDA**  
**BROWN COUNTY HOUSING AUTHORITY**

**Monday, August 16<sup>th</sup>, 2021 3:30pm**

**\*\*\*Meeting will be held remotely, the meeting can be accessed via the following methods:**

**Telephone: 1-415-655-0003**

**Access code: 161 423 5974**

**Internet Access:**

<https://bcwi.webex.com/bcwi/onstage/g.php?MTID=ef468bf42e7ff7e8cc2f222cf00a168cf>

**MEMBERS:** Corday Goddard– Chair, Tom Diedrick – Vice Chair, Ann Hartman, John Fenner and Sup. Megan Borchardt

**ROLL CALL:**

Corday Goddard \_\_\_\_\_  
Ann Hartman \_\_\_\_\_  
Megan Borchardt \_\_\_\_\_

John Fenner \_\_\_\_\_

**APPROVAL OF MINUTES:**

1. Approval of the minutes from the June 21<sup>st</sup>, 2021, meeting of the Brown County Housing Authority.

**COMMUNICATIONS:**

2. Resignation of Tom Diedrick from BCHA Board

**SPECIAL ELECTION OF BCHA VICE-CHAIR:**

**REPORTS:**

3. Report on Housing Choice Voucher Rental Assistance Program:
  - A. Preliminary Applications
  - B. Unit Count
  - C. Housing Assistance Payment Expenses
  - D. Housing Quality Standard Inspection Compliance
  - E. Program Activity/52681-B (administrative costs, portability activity, SEMAP)
  - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts and homeownership)
  - G. VASH Reports (new VASH and active VASH)
  - H. Langan Investigations Criminal Background Screening and Fraud Investigations
  - I. Quarterly Langan Denials Report
  - J. Quarterly Active Cases Breakdown
  - K. Quarterly End of Participation
  - L. Quarterly Customer Service Satisfaction

**OLD BUSINESS:**

**NEW BUSINESS:**

4. Consideration with possible action to revise Brown County Housing Authority By-Laws to allow for virtual meeting options.
5. Consideration with possible action on reporting requirements for the BCHA Subcommittee.
6. Consideration with possible action to award Eight (8) Project Based Vouchers to Berkshire-Ashwaubenon project in response to the recently published Request for Proposals.

7. Consideration with possible action to publish a Request for Proposals to seek proposals for Project Based Voucher developments on an ongoing basis.
8. Consideration with possible action to allow for BCHA payments to be issued prior to board approval only for the Emergency Housing Voucher program and it's applicable service fees.
9. Consideration with possible action to adjust the date of the September BCHA meeting from Monday September 13<sup>th</sup>, 2021 to Monday September 20<sup>th</sup>, 2021.
10. Presentation of the Brown County Housing Authority Voucher Utilization Maps.

**BILLS AND FINANCIAL REPORT:**

11. Consideration with possible action on acceptance of BCHA Bills
12. Consideration with possible action on acceptance of BCHA Financial Report

**ADMINISTRATOR'S REPORT AND INFORMATIONAL:**

13. Executive Director's Report
  - A. WERA Update
  - B. WAHA Conference

Date of next meeting: **September 20<sup>th</sup>, 2021 at 3:30pm**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.